



## **Touch the Heart Uganda Terms of Reference (TOR) for Board Members**

### **Introduction**

Touch the Heart Uganda (THU) is a young and growing youth-led and youth-serving non-governmental organization (NGO) that aims to improve the lives of vulnerable children, youth, and women in Uganda. The organization is looking for committed individuals to serve on its board of directors, including:-

- ✧ **Board Chairperson.**
- ✧ **Finance Member.**
- ✧ **Three board members.**

### **Role and Responsibilities**

The board members will be responsible for providing strategic direction and oversight to the organization. This will include:

1. A dedicated ability and desire to financially lobby on behalf of the organization and build strategic partnerships.
2. Providing leadership and guidance to the organization to ensure that it fulfills its mission and achieves its strategic objectives.
3. Ensuring that the organization complies with all relevant laws, regulations, and ethical standards.
4. Developing and implementing policies and procedures to guide the organization's operations.
5. Monitoring the organization's financial performance and ensuring that it is financially sustainable.
6. Promoting the organization's work and representing it to stakeholders, including donors, partners, and the public.
7. Ensuring that the organization's programs are effective and that they align with its mission.

### **Benefits**

- 1) *Community involvement:* Being part of an organization that is making a positive impact in the community will be a rewarding experience for board members. THU can offer board members the chance to make a meaningful contribution to the lives of vulnerable children, youth, and women in Uganda and be part of a mission-driven organization.
- 2) *Personal and professional growth opportunities:* THU will offer board members opportunities for personal and professional growth, such as providing access to training programs, conferences, and networking events when funds allow. These opportunities can help board members to develop new skills and knowledge and advance their careers.
- 3) *Recognition and visibility:* THU will recognize the contributions of its board members publicly, such as through social media, its website, or other communication channels. This recognition can help to build the board members' reputations and enhance their professional profiles.
- 4) *Sense of belonging:* THU will foster a sense of belonging and community among its board members by providing opportunities for board members to connect with each other and with the organization's staff and beneficiaries. This can help to create a supportive and collaborative working environment.

- 5) *Leadership experience*: Serving on a board of directors will provide valuable leadership experience that can be transferable to other roles and organizations. THU can offer board members the chance to develop their leadership skills by providing opportunities for them to lead committees or projects, participate in decision-making processes, and represent the organization to external stakeholders.

### **Qualifications**

Applicants for board membership should possess the following qualifications:

- A commitment to the mission and values of Touch the Heart Uganda.
- A proven track record of leadership and strategic thinking.
- Expertise in one or more of the following areas: finance, program management, fundraising, advocacy, or marketing.
- Knowledge of the Ugandan context and the challenges faced by vulnerable children, youth, and women.
- Experience serving on a board of directors or similar governing body.
- Strong communication and interpersonal skills.
- The ability to work collaboratively in a team environment.
- Time Commitment
- Board members are expected to commit to serving for a period of three years. The time commitment will include attending regular board meetings (at least two per year), participating in board committees, and contributing to the organization's work between meetings.

### **Application Process**

Applicants should submit a cover letter and resume or curriculum vitae (CV) to the organization's email address, [info@thuganda.org](mailto:info@thuganda.org). The cover letter should explain the applicant's interest in serving on the board and their qualifications for the position. Deadline of submission is 30<sup>st</sup> June 2023 time 11:59 PM (EAT)

### **Selection Process**

The selection process will involve a review of applications by the organization's current board members and staff.

Applicant feedback is given one week after application for a physical or online meeting to discuss the application.

Successful applicants will be notified not later than 5 days of the meeting, the notification will be followed with a letter of appointment from Sept/2023- Sept/2026

### **Conclusion**

Touch the Heart Uganda is looking for committed individuals who have the capacity and will to contribute the organization's growth and development and are passionate about improving the lives of vulnerable children, youth, and women in Uganda. We encourage interested applicants to submit their applications and become part of our dedicated team. For more information about the organisation please visit our website <https://thuganda.org> and our social media plat forms.

<https://www.instagram.com/touchtheheartuganda/?hl=en>

[https://twitter.com/touch\\_uganda](https://twitter.com/touch_uganda)

<https://www.facebook.com/TouchtheHeartUG>

**Physical address** : Plot 349, shrine road/Naalya estate - Wakiso

For any inquires please contact Ian Kikomeko the Executive Director via email : [iankikomeko@thuganda.org](mailto:iankikomeko@thuganda.org)

